

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Cabinet

Tuesday, 24th March, 2020

NB: Information replicates the delegated decision/s made by the Chief Executive in consultation with the Leader of the Council which was published within the Members' Information Sheet and on the Council's website under Council and Democracy/Decisions/Delegated Decisions 2020.

1 APOLOGIES FOR ABSENCE

Due to the Covid-19 situation the meeting was cancelled and therefore no apologies for absence were received. Where required decisions were made under delegated authority.

2 MINUTES - 28 JANUARY 2020

Due to the Covid-19 situation the meeting was cancelled and therefore the Minutes of the Cabinet meeting on 28 January 2020 will be approved at the next formal meeting of the Committee.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIR'S ANNOUNCEMENTS

Due to the Covid-19 situation the meeting was cancelled and therefore there were no Chair's announcements.

5 PUBLIC PARTICIPATION

Due to the Covid-19 situation the meeting was cancelled and therefore there was no public participation.

6 ITEMS REFERRED FROM OTHER COMMITTEES

Members were consulted regarding the Items referred from other Committees prior to delegated decisions being taken by the Chief Executive in consultation with the Leader of the Council.

6a – 6e - Items Referred from Area Committees Regarding the NHDC Parking Strategy Draft Parking Operational Guidelines

The referrals from Area Committees regarding the NHDC Parking Strategy Draft Parking Operational Guidelines were considered with Item 12.

6f - Item Referred from Finance, Audit and Risk Committee: 17 March 2020 – Risk and Opportunities Management Update

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

SERVICE DIRECTORATE: Resources

1. DECISION TAKEN

- (1) That the proposed changes to the Waste risks be approved, with the exception of the archiving of the Route Optimisation of Collection Rounds risk which should be retained until further information is provided;
- (2) The archiving of the North Hertfordshire Museum and Town Hall project risk following sign off by Project Board;
- (3) That the Covid-19 outbreak be added as a Corporate Risk with a score of 9;
- (4) That the proposed Risk Management Framework documents, to replace the current Policy and Strategy, be approved.

2. DECISION TAKER

The Chief Executive, in consultation with the Leader of the Council.

3. DATE DECISION TAKEN:

2 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

The responsibility for ensuring the management of risks is that of Cabinet.

Cabinet has responsibility to monitor the effective development and operation of Risk and Opportunities Management..

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 8 votes were cast in favour of the recommendation.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscomb

6. SUPPORTING REPORT

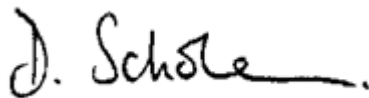
Other information relevant to the decision, such as legal, financial, risk, social value and equality implications, is contained within the report published as Item 6f within the Cabinet agenda for the meeting on 24 March 2020 via link below:

<https://democracy.north-herts.gov.uk/ieListDocuments.aspx?CId=133&MId=2200&Ver=4>

NOTIFICATION DATE

3 April 2020

Signature of Decision Taker



Call-in does not apply to NON-EXECUTIVE DECISIONS

In respect of Executive Decisions, as per section 6.3.11(b) of the Constitution ‘Call-In and Urgency’, the call-in procedure does not apply when the decision being taken is urgent. For the purposes of the current Coronavirus pandemic, this decision is considered to be urgent (as normal meetings and the decision-making process has been suspended). The Chair of Council has been informed and agrees that the decision is a reasonable one in the circumstances and is to be treated as a matter of urgency.

6g - Referral from Finance, Audit and Risk Committee - Third Quarter Revenue Monitoring 2019-20

The referral from Finance, Audit and Risk Committee regarding the Third Quarter Revenue Monitoring 2019-20 was considered with Item 18.

6h - Referral from Finance, Audit and Risk Committee - Third Quarter Investments Strategy Review

The referral from Finance, Audit and Risk Committee regarding the Third Quarter Investments Strategy Review was considered with Item 19.

6i - Referral from Overview and Scrutiny Committee - Development Agreement John Barker Place

The referral from Overview and Scrutiny Committee regarding the Development Agreement John Barker Place was considered with Item 7.

6j - Referral from Overview and Scrutiny Committee - Greenspace Strategy Scoping Document

The referral from Overview and Scrutiny Committee regarding the Greenspace Strategy Scoping Document was considered with Item 8.

7 APPROVAL OF A NEW DEVELOPMENT AGREEMENT FOR THE JOHN BARKER PLACE AREA OF HITCHIN

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]

SERVICE DIRECTORATE: Regulatory

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Items 7 and 6I - Approval of a New Development Agreement for the John Barker Place Area of Hitchin

- (1) That notice is served on settle to terminate the Development Agreement that was signed in 2013, with immediate effect.
- (2) That the newly proposed Development Agreement, at Appendix B of the report, be approved.
- (3) That authority is delegated to the Executive Member for Housing and Environmental Health, in conjunction with the Service Director - Regulatory, to agree minor changes to the new Development Agreement.
- (4) That a lease on the identified Council owned land at Swinburne Avenue, Hitchin, is granted to settle on the lease heads of terms attached to this report (please see Appendix C of the report).

2. DECISION TAKER

The Chief Executive in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

2 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

The newly proposed Development Agreement (DA) includes a package of measures that support settle's regeneration scheme for John Barker Place (JBP), which is situated in one of the most deprived areas of the district.

The existing DA is not considered to be fit for purpose as it relates to historic planning approvals and former Council priorities. This view is supported by settle.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 8 votes were cast in favour of the recommendation.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscomb

The following comments were made by Members:

Councillor Paul Clark

Are we able to get agreement to improve the environmental building standards of the dwellings on site to BREEAM from BRE?

Councillor Carol Stanier (Deputy Executive Member)

I fully support the development and affordable housing suggestions. In addition I would like to comment that it would be nice to see higher environmental standards such as BREAM being proposed as part of this development.

6. SUPPORTING REPORT

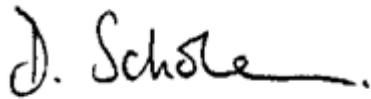
Other information relevant to the decision, such as legal, financial, risk, social value and equality implications, is contained within the report published as Items 7 and 6i within the Cabinet agenda for the meeting on 24 March 2020 via link below:

<https://democracy.north-herts.gov.uk/ieListDocuments.aspx?CId=133&MId=2200&Ver=4>

NOTIFICATION DATE

3 April 2020

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8 GREENSPACE STRATEGY 2021 - 2026 - SCOPING DOCUMENT

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

SERVICE DIRECTORATE: Place

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Items 8 and 6j - Greenspace Strategy 2021 - 2026 - Scoping Document

- (1) That it be noted that Officers are commencing a process of review, to develop the next Greenspace Management Strategy from 2021 to 2026
- (2) That the scoping document as attached at Appendix A of the report be approved.

2. DECISION TAKER

The Chief Executive in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

2 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

The existing GSMS is due to expire in March 2021 and the replacement document will provide the future strategic direction for the Greenspaces of North Herts.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 8 votes were cast in favour of the recommendation.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscomb

There were no comments made by Members.

6. SUPPORTING REPORT

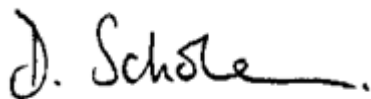
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9 ENVIRONMENTAL CRIME VEHICLES

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]

SERVICE DIRECTORATE: Legal and Community

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Item 9 – Environmental Crime Vehicles

- (1) That the leasing of two Ultra Low Emission Vehicles (ULEV) for the Environmental Crime Officers be approved, and that the financial implications of these and how this will be managed be noted

Recommendation in respect of *Council motion 11/7/2019

- (2) That in future (in respect of implementation of the above motion*) only proposals by the Council not to lease or purchase (ULEV) need to be presented to Cabinet for approval (subject to a value for money being assessed and any increased costs being managed in line with the financial regulations).

2. DECISION TAKER

The Chief Executive in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

2 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

To ensure that Environmental Crime Officers are able to carry out their work duties effectively and safely and to support the Council's commitment to reducing its carbon emissions.

To support the Full Council motion passed on 11th July to only lease or purchase ULEVs when the replacement of any council owned, or leased vehicle is due.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

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Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 8 votes were cast in favour of the recommendation.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscomb

The following comments were made by Members:

Councillor Carol Stanier (Deputy Executive Member)

As this falls within our existing stated policy to buy ultralow emissions vehicles. I do not understand why this has been brought to cabinet. Obviously it should be supported or we would be going against our own policy.

6. SUPPORTING REPORT

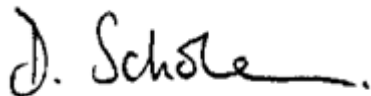
Other information relevant to the decision, such as legal, financial, risk, social value and equality implications, is contained within the report published as Item 9 within the Cabinet agenda for the meeting on 24 March 2020 via link below:

<https://democracy.north-herts.gov.uk/ieListDocuments.aspx?CId=133&MId=2200&Ver=4>

NOTIFICATION DATE

3 April 2020

Signature of Decision Taker



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10 STRATEGIC PLANNING MATTERS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]

SERVICE DIRECTORATE: Regulatory

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Item 10 – Strategic Planning Matters

- (1) That the report on strategic planning matters be noted.
- (2) That the submissions in Appendices A and D be noted and endorsed
- (3) That Appendices B and C of the report be noted.
- (4) That the use of Conservation Area Character Statements for Graveley, Great Wymondley, Hexton, Hinxworth, Kimpton Bottom, Kimpton Village, Lilley, Pirton, Weston and Willian together with the Technical Notes for Ayot St Lawrence and Gustard Wood as material considerations in decision making for planning applications and in the preparation of Neighbourhood Plans be endorsed.

2. DECISION TAKER

The Chief Executive

3. DATE DECISION TAKEN:

2 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

To inform of recent developments on strategic planning matters and progress on the North Hertfordshire Local Plan.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 8 votes were cast in favour of the recommendation.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscomb

There were no comments made by Members.

6. SUPPORTING REPORT

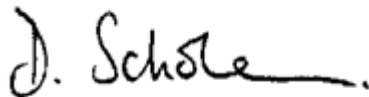
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NOTIFICATION DATE

3 April 2020

Signature of Decision Taker



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11 WALLINGTON NEIGHBOURHOOD PLAN

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]

SERVICE DIRECTORATE: Regulatory

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Item 11 – Wallington Neighbourhood Plan

- (1) That the application to designate a neighbourhood planning area for Wallington be noted
- (2) That, subject to no significant objections being received by March 25, authority be delegated to the Executive Member for Planning and Transport in consultation with the Service Director – Regulatory to designate the applied for neighbourhood planning area for Wallington.

2. DECISION TAKER

The Chief Executive in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

2 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

To make a timely decision which allows Rushden and Wallington Parish Council to prepare a neighbourhood plan for Wallington.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 8 votes were cast in favour of the recommendation.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscorn

There were no comments made by Members.

6. SUPPORTING REPORT

Tuesday, 24th March, 2020

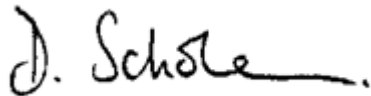
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NOTIFICATION DATE

3 April 2020

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12 NHDC PARKING STRATEGY - DRAFT PARKING OPERATIONAL GUIDELINES

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]

SERVICE DIRECTORATE: Regulatory

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Items 12 and 6a-e – NHDC Parking Strategy - Draft Parking Operational Guidelines

- (1) That the North Hertfordshire District Council Parking Operational Guidelines attached at Appendix A of the report be adopted.
- (2) That the Parking Issues Reporting Pack attached at Appendix B and C of the report be included as an annex to the Parking Operational Guidelines.
- (3) That the summary of comments on the draft Parking Operational Guidelines and officer responses attached at Appendix D of the report be noted
- (4) That delegated authority be given to the Executive Member for Planning and Transport to approve minor amendments and format changes to the draft Parking Operational Guidelines as required in consultation with the Service Director - Regulatory.

- (5) That officers proceed with the work associated with the key projects listed in the Parking Strategy Strategic Action Plan using the Parking Operational Guidelines to implement the policy framework.

2. DECISION TAKER

The Chief Executive in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

2 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

The draft Parking Operational Guidelines will provide the necessary guidance and assessment criteria for the Parking Strategy policy framework for managing parking across the District in an effective and efficient way that accords with the Council's Corporate Objectives and its Medium-Term Financial Strategy.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 6 votes were cast in favour of the recommendation.

The following Members of the Southern Rural Committee voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscorn

There were no comments made by Members.

6. SUPPORTING REPORT

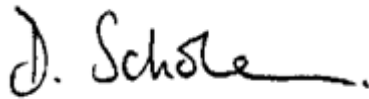
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NOTIFICATION DATE

3 April 2020

Signature of Decision Taker



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13 INFLATIONARY INCREASE IN CAR PARKING TARIFFS 2020-21

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

SERVICE DIRECTORATE: Regulatory

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Item 13 - Inflationary Increase in Car Parking Tariffs 2020-21

- (1) That the proposed off-street car park tariffs for 2020/21 as set out in the Tables 1 to 5 at Appendix A (1) of the report as amended in light of paragraphs 2 and 3 of the addendum note be adopted.
- (2) That the proposed increase in season tickets prices of 4%, for 2020/21, as set out in Table 6 at paragraph 9.3 of the report, for each of its long stay car parks in Hitchin, Letchworth Garden City and Royston be agreed.
- (3) That the proposed increase in business permit prices of 4%, for 2020/21, as set out in Table 7 at paragraph 9.4 of the report, for its car park at St Martins Road in Knebworth be agreed.
- (4) That it be agreed not to increase the charges for resident permits, visitor permits, business permits or visitor tickets for resident permit zones for 2020/21.

- (5) That the proposed tariff changes, as recommended in paragraphs 2.1 to 2.3 of the report, are implemented as soon as practicable, and that officers in consultation with the Executive Member and Deputy for Planning and Transport proceed with the implementation as required.

2. DECISION TAKER

The Chief Executive in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

3 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

To implement an increase in car parking tariffs and season ticket prices in order to effectively manage their use and in accordance with the Council's fees and charges policy as set out in its Medium Term Financial Strategy (MTFS).

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 8 votes were cast in favour of the recommendation.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscorn

There were no comments made by Members.

6. SUPPORTING REPORT

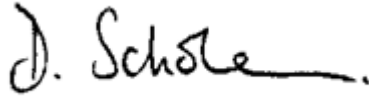
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NOTIFICATION DATE

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Signature of Decision Taker



Call-in does not apply to NON-EXECUTIVE DECISIONS

In respect of Executive Decisions, as per section 6.3.11(b) of the Constitution 'Call-In and Urgency', the call-in procedure does not apply when the decision being taken is urgent. For the purposes of the current Coronavirus pandemic, this decision is considered to be urgent (as normal meetings and the decision-making process has been suspended). The Chair of Council has been informed and agrees that the decision is a reasonable one in the circumstances and is to be treated as a matter of urgency.

14 DISTRICT WIDE SURVEY 2019 - KEY FINDINGS

Due to the Covid-19 situation the meeting was cancelled therefore the report entitled District Wide Survey 2019 – Key Findings would be considered at the next formal meeting of the Committee.

15 CORPORATE PEER CHALLENGE REPORT

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]

SERVICE DIRECTORATE: Chief Executive

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Item 15 – Corporate Peer Challenge Report

- (1) That the content of the Corporate Peer Challenge report and its recommendations be noted.
- (2) That the Chief Executive, Deputy Chief Executive, Leader of the Council and Deputy Leader be requested to develop an action plan responding to the Corporate Peer Challenge report, to be reported to the next scheduled meeting of Cabinet.

2. DECISION TAKER

The Chief Executive in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

31 March 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

To ensure that the Council responds to the matters identified within the CPC report, ensuring that the benefits of the CPC process are realised.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 8 votes were cast in favour of the recommendation.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscorn

There were no comments made by Members.

6. SUPPORTING REPORT

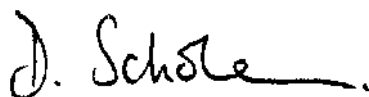
Other information relevant to the decision, such as legal, financial, risk, social value and equality implications, is contained within the report published as Item 15 with the Cabinet agenda for the meeting on 24 March 2020 via link below:

<https://democracy.north-herts.gov.uk/ieListDocuments.aspx?CId=133&MId=2200&Ver=4>

NOTIFICATION DATE

3 April 2020

Signature of Decision Taker



Call-in does not apply to NON-EXECUTIVE DECISIONS

In respect of Executive Decisions, as per section 6.3.11(b) of the Constitution 'Call-In and Urgency', the call-in procedure does not apply when the decision being taken is urgent. For the purposes of the current Coronavirus pandemic, this decision is considered to be urgent (as normal meetings and the decision-making process has been suspended). The Chair of Council has been informed and agrees that the decision is a reasonable one in the circumstances and is to be treated as a matter of urgency.

16 INFORMATION TECHNOLOGY STRATEGY 2020-2025

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

SERVICE DIRECTORATE: Customers

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Item 16 – Information Technology Strategy 2020 - 2025

- (1) That the I.T. Strategy 2020 – 2025 be adopted
- (2) That authority to make amendments to the Strategy in light of changing technology or business requirements be delegated to the Service Director – Customers in consultation with the Executive Member for Finance & IT.

2. DECISION TAKER

The Chief Executive in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

3 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

To enable the Council to move forward with its planning for IT development and expenditure over the next five years.

To ensure the Service is modern, fit for purpose and able to adapt to and support the ever-changing software solutions, and hardware that service departments are required to use.

To prioritise the work on Artificial Intelligence (AI) and Robotic Process Automation (RPA) to improve the service to customers and make efficiencies.

To ensure the IT Infrastructure has the highest levels of security to ensure it is protected against the ever-increasing Cyber and Virus Security threats.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 8 votes were cast in favour of the recommendation.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscomb

There were no comments made by Members.

6. SUPPORTING REPORT

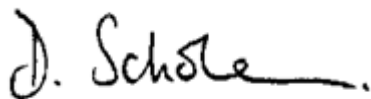
Other information relevant to the decision, such as legal, financial, risk, social value and equality implications, is contained within the report published as Item 16 within the Cabinet agenda for the meeting on 24 March 2020 via link below:

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NOTIFICATION DATE

3 April 2020

Signature of Decision Taker



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17 INFORMATION REPORT: COVID-19 GOVERNANCE DECISION MAKING ARRANGEMENTS

The Information Report entitled Covis-19 Governance Decision Making Arrangements was available for consideration by Members.

18 THIRD QUARTER REVENUE MONITORING 2019/20

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

SERVICE DIRECTORATE: Resources

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Items 18 and 6g – Third Quarter Revenue Monitoring 2019/20

- (1) That this report be noted.
- (2) That Cabinet approves the changes to the 2019/20 General Fund budget, as identified in table 3 and paragraph 8.2, a £262k decrease in net expenditure.
- (3) That Cabinet approves the changes to the 2020/21 General Fund budget, as identified in table 3 and paragraph 8.2, a £287k increase in net expenditure (ongoing + Carry Forwards).
- (4) That Council agrees that the description on the Special Reserve is changed to “Maintained for any special financial pressures such as pump priming for initiatives for shared services, changes in working practice, major contract renewals, unexpected contract variation, support the response to and reduce the impact of major incidents and other financial pressures”.
- (5) That Council notes that any discretionary spend in respect of Covid-19 will be approved by the Service Director: Resources as Budget Manger, in consultation with the Executive Member for Finance and IT.

2. DECISION TAKER

The Chief Executive in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

31 March 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

Members are able to monitor, make adjustments within the overall budgetary framework and request appropriate action of Services who do not meet the budget targets set as part of the Corporate Business Planning process.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline seven votes were cast in favour of the three recommendations contained in the report.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscorn

There were no comments made by Members.

Councillor Albert, Executive Member for Finance and IT proposed two additional recommendations to those in the report, being:

- That Council agrees that the description on the Special Reserve is changed to “Maintained for any special financial pressures such as pump priming for initiatives for shared services, changes in working practice, major contract renewals, unexpected contract variation, support the response to and reduce the impact of major incidents and other financial pressures”.
- That Council notes that any discretionary spend in respect of Covid-19 will be approved by the Service Director: Resources as Budget Manger, in consultation with the Executive Member for Finance and IT.

Cabinet Members were subsequently requested to provide an indication as to how they would have voted and any comments regarding these additional recommendations.

By the prescribed deadline seven votes were cast in favour of the additional recommendations (4 and 5 above).

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscomb

There were no comments made by Members.

6. SUPPORTING REPORT

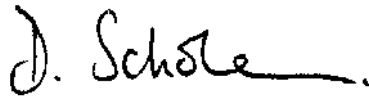
Other information relevant to the decision, such as legal, financial, risk, social value and equality implications, is contained within the report published as Items 18 and 6g within the Cabinet agenda for the meeting on 24 March 2020 via link below:

<https://democracy.north-herts.gov.uk/ieListDocuments.aspx?CId=133&MId=2200&Ver=4>

NOTIFICATION DATE

3 April 2020

Signature of Decision Taker



Call-in does not apply to NON-EXECUTIVE DECISIONS

In respect of Executive Decisions, as per section 6.3.11(b) of the Constitution 'Call-In and Urgency', the call-in procedure does not apply when the decision being taken is urgent. For the purposes of the current Coronavirus pandemic, this decision is considered to be urgent (as normal meetings and the decision-making process has been suspended). The Chair of Council has been informed and agrees that the decision is a reasonable one in the circumstances and is to be treated as a matter of urgency.

19 INVESTMENT STRATEGY (INTEGRATED CAPITAL AND TREASURY) THIRD QUARTER REVIEW

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

SERVICE DIRECTORATE: Resources

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Items 19 and 6g – Investment Strategy (Integrated Capital and Treasury) Third Quarter Review

- (1) That the forecast expenditure of £1.804million in 2019/20 on the capital programme, paragraph 8.2 of the report refers, be noted.
- (2) That the adjustments to the capital programme for 2019/20 onwards as a result of the revised timetable of schemes detailed in table 2 of the report, increasing the estimated spend in 2020/21 and beyond by £3.831million be approved.
- (3) That the position of the availability of capital resources, as detailed in table 3 paragraph 8.6 of the report and the requirement to keep the capital programme under review for affordability be noted.
- (4) That the position of Treasury Management activity as at the end of December 2019 be noted.

2. DECISION TAKER

The Chief Executive in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

3 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

Cabinet is required to approve adjustments to the capital programme and ensure the capital programme is fully funded.

To ensure the Council's continued compliance with CIPFA's code of practice on Treasury Management and the Local Government Act 2003 and that the Council manages its exposure to interest and capital risk.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 8 votes were cast in favour of the recommendation.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscomb

There were no comments made by my Members.

6. SUPPORTING REPORT

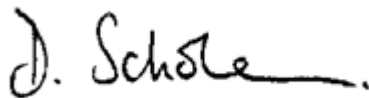
Other information relevant to the decision, such as legal, financial, risk, social value and equality implications, is contained within the report published as Items 19 and 6g within the Cabinet agenda for the meeting on 24 March 2020 via link below:

<https://democracy.north-herts.gov.uk/ieListDocuments.aspx?CId=133&MId=2200&Ver=4>

NOTIFICATION DATE

3 April 2020

Signature of Decision Taker



Call-in does not apply to NON-EXECUTIVE DECISIONS

In respect of Executive Decisions, as per section 6.3.11(b) of the Constitution 'Call-In and Urgency', the call-in procedure does not apply when the decision being taken is urgent. For the purposes of the current Coronavirus pandemic, this decision is considered to be urgent (as normal meetings and the decision-making process has been suspended). The Chair of Council has been informed and agrees that the decision is a reasonable one in the circumstances and is to be treated as a matter of urgency.

20 LAND AT MEADOW WAY, THERFIELD

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

SERVICE DIRECTORATE: Commercial

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Item 20 – Land at Meadow Way

- (1) That the land at Meadow Way be declared surplus to the District Council's requirements and then placed on the open market for sale on a subject to planning or unconditional basis for residential development. Alternatively either for the whole or part only, outline planning permission is sought for development of individual plots to meet demand as required under the Self Build and Custom Housebuilding Act 2015.
- (2) Following receipt of offers for the land or individual plots thereof as identified in Appendix A, the decision to accept an offer is delegated to the Service Director for Resources, in consultation with the Executive Members for Finance and IT. Offers will be evaluated against alternative development options.

2. DECISION TAKER

The Chief Executive in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

3 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

To provide a financial receipt(s) to help fund the District Council's capital programme.

Marketing the land on the open market will maximise interest from developers and satisfy the requirements to obtain the best price reasonably obtainable.

The District Council is required to make available Self Build and Custom build plots under the Self Build and Custom Housebuilding Act 2015. This site would provide an opportunity to increase the provision of plots by the District Council. A sale of part to a developer would provide the opportunity to require the provision of infrastructure to the self build plots as part of the sale conditions.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 7 votes were cast in favour of the recommendation with 1 abstention.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscorn

The following comments were made by Members:

Councillor Martin Stears-Handscorn

In 2.1 I would prefer the second alternative.

Councillor Carol Stanier (Deputy Executive Member)

As this piece of land, as far as I can make out, is not part of the local plan, it is hard to see why the council would actively seek to cause houses to be built on it. If this goes ahead, due consultation should be made not only with the ward councillor but also with residents by way of the parish council. Social housing should be considered. It's not clear to me that delegation to an officer is the best course of action under such circumstances, as this will not be as sensitive to the local feeling as consideration by the planning committee. If I have misunderstood and the land is already part of the local plan then delegation is fine.

6. SUPPORTING REPORT

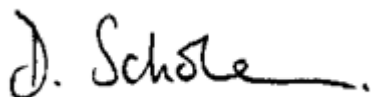
Other information relevant to the decision, such as legal, financial, risk, social value and equality implications, is contained within the report published as Item 20 within the Cabinet agenda for the meeting on 24 March 2020 via link below:

<https://democracy.north-herts.gov.uk/ieListDocuments.aspx?CId=133&MId=2200&Ver=4>

NOTIFICATION DATE

3 April 2020

Signature of Decision Taker



Call-in does not apply to NON-EXECUTIVE DECISIONS

In respect of Executive Decisions, as per section 6.3.11(b) of the Constitution 'Call-In and Urgency', the call-in procedure does not apply when the decision being taken is urgent. For the purposes of the current Coronavirus pandemic, this decision is considered to be urgent (as normal meetings and the decision-making process has been suspended). The Chair of Council has been informed and agrees that the decision is a reasonable one in the circumstances and is to be treated as a matter of urgency.

21 LAND ADJACENT TO 1 NORTH END, KELSHALL, HERTS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]

SERVICE DIRECTORATE: Commercial

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Item 21 – Land adjacent to 1 North End, Kelshall

- (1) That the land adjacent to 1 North End, Kelshall be declared surplus to the District Council's requirements and then placed on the open market for sale on a subject to planning basis or with the benefit of planning, subject to a successful planning application by the District Council for residential development.
- (2) Following receipt of offers for the land identified in Appendix A of the report, the decision to accept an offer is delegated to the Service Director for Resources, in consultation with the Executive Member for Finance and IT. Offers will be evaluated against alternative development options and the environmental credentials of any proposed design.

2. DECISION TAKER

The Chief Executive in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

3 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

To provide a financial receipt to help fund the District Council's capital programme.

Marketing the land on the open market will maximise interest from developers and self builders and satisfy the requirements to obtain the best price reasonably obtainable. An offer should only be accepted at a price reflecting residential development value.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Tuesday, 24th March, 2020

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 7 votes were cast in favour of the recommendation with 1 abstention.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscomb

There were no comments made by Members.

6. SUPPORTING REPORT

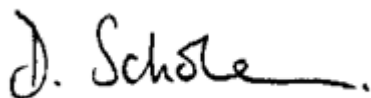
Other information relevant to the decision, such as legal, financial, risk, social value and equality implications, is contained within the report published as Item 21 within the Cabinet agenda for the meeting on 24 March 2020 via link below:

<https://democracy.north-herts.gov.uk/ieListDocuments.aspx?CId=133&MId=2200&Ver=4>

NOTIFICATION DATE

3 April 2020

Signature of Decision Taker



Call-in does not apply to NON-EXECUTIVE DECISIONS

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22 LAND ADJACENT TO 9 NORTH END, KELSHALL, HERTS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

SERVICE DIRECTORATE: Commercial

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Items 22 – Land adjacent to 9 North End, Kelshall

- (1) That the land adjacent to 9 North End, Kelshall be declared surplus to the District Council's requirements and then placed on the open market for sale on a subject to planning basis or with the benefit of planning subject to a successful planning application by the District Council for residential development.
- (2) Following receipt of offers for the land identified in Appendix A of the report, the decision to accept an offer is delegated to the Service Director for Resources, in consultation with the Executive Members for Finance and IT. Offers will be evaluated against alternative development options and the environmental credentials of any proposed design.

2. DECISION TAKER

The Chief Executive, in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

3 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

To provide a financial receipt to help fund the District Council's capital programme

Marketing the land on the open market will maximise interest from developers and self builders and satisfy the requirements to obtain the best price reasonably obtainable. An offer should only be accepted at a price reflecting residential development value.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Tuesday, 24th March, 2020

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 7 votes were cast in favour of the recommendation with 1 abstention.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscomb

There were no comments made by Members.

6. SUPPORTING REPORT

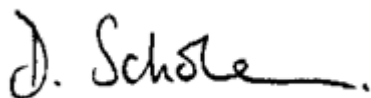
Other information relevant to the decision, such as legal, financial, risk, social value and equality implications, is contained within the report published as Item 22 within the Cabinet agenda for the meeting on 24 March 2020 via link below:

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NOTIFICATION DATE

3 April 2020

Signature of Decision Taker



Call-in does not apply to NON-EXECUTIVE DECISIONS

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23 REVIEW OF CARELINE OPERATIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY
(as a result of the Cabinet meeting on 24 March 2020 being cancelled
due to Covid-19 situation)

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]

SERVICE DIRECTORATE: Customers

1. DECISION TAKEN

In respect of the Cabinet Agenda – 24 March 2020 – Items 23 and 25 – Review of Careline Operations

- (1) That the Part 1 and Part 2 reports be noted.
- (2) That the Service Director – Customers in consultation with the Executive Member for Housing & Environmental Health be authorised to continue discussions as explained in more detail in the Part II Report and to enter into a formal agreement for the expansion of the service, provided this can be done within the funding available.

2. DECISION TAKER

The Chief Executive in consultation with the Leader of the Council

3. DATE DECISION TAKEN:

3 April 2020

4. REASON FOR DECISION

The Cabinet meeting on 24 March 2020 was cancelled due to the Covid-19 situation.

To secure the on-going viability of the Careline Service and the excellent service to customers that it provides.

5. CONSULTATION WITH COMMITTEE MEMBERS

Consultation including the effect on stakeholders, partners and the public is contained within the report published with the Cabinet agenda for the meeting on 24 March 2020.

Given the current Covid-19 situation and government advice regarding gatherings, the meeting of the Cabinet was not possible. Therefore, the Cabinet Members were requested to provide an indication as to how they would have voted and any comments as to guide the decision maker.

By the prescribed deadline 8 votes were cast in favour of the recommendations.

The following Members of Cabinet voted:

- Councillor Ian Albert
- Councillor Judi Billing
- Councillor Paul Clark
- Councillor Elizabeth Dennis-Harburg
- Councillor Gary Grindal
- Councillor Keith Hoskins
- Councillor Steve Jarvis
- Councillor Martin Stears-Handscomb

There were no comments made by my Members.

6. SUPPORTING REPORT

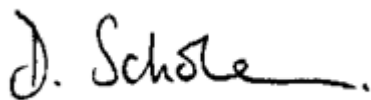
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NOTIFICATION DATE

3 April 2020

Signature of Decision Taker



Call-in does not apply to NON-EXECUTIVE DECISIONS

In respect of Executive Decisions, as per section 6.3.11(b) of the Constitution 'Call-In and Urgency', the call-in procedure does not apply when the decision being taken is urgent. For the purposes of the current Coronavirus pandemic, this decision is considered to be urgent (as normal meetings and the decision-making process has been suspended). The Chair of Council has been informed and agrees that the decision is a reasonable one in the circumstances and is to be treated as a matter of urgency.

24 EXCLUSION OF PRESS AND PUBLIC

Due to the Covid-19 situation the meeting was cancelled therefore this resolution was not required.

25 REVIEW OF CARELINE OPERATIONS

The Part 2 report entitled Review of Careline Operations was considered by Members together with the Part 1 report of the same name (Decision 23 refers).

26 APPLICATION TO ACCEPT A BELOW EU THRESHOLD QUOTATION NOT AT THE LOWEST PRICE RULE 17.8 a):

Members were consulted regarding the Part 2 report entitled Application to Accept a Below EU Threshold Quotation not at the Lowest Price Rule 17.8 A) prior to a Part 2 delegated decision made by the Chief Executive in consultation with the Leader of the Council. The recommendations contained in the report were agreed.

27 BUSINESS CONTINUITY PLANNING

Members were consulted regarding the Part 2 report entitled Business Continuity Planning prior to a Part 2 delegated decision made by the Chief Executive in consultation with the Leader of the Council. The recommendations contained in the report were agreed.